

Course title	Lesson Planning, Material Development, and Classroom Management: skills
course the	and practices for all teachers
Course code	085
Course category	Methodologies and practices
	This course helps you review three fundamental areas of teaching. The three
Course purpose and	
overview	areas which will be covered by the course are lesson planning, material
	development, and classroom management. The course will consist of practical
	activities, group discussion, and moments of reflection that will allow you to learn
	how to create engaging lessons, understand how to better adapt the material to
	the needs of your students, and what has to be done to successfully manage the
	students and their motivation. Some of the topics that will be covered are, for
	example, classroom management techniques, how to assess the progress of the
	students, and how to identify the aims of the lessons so that you will be able to
	cover a good deal of relevant aspects to improve in the aforementioned areas.
Course structure and	This course focuses on three fundamental areas of teaching: lesson planning,
content	material development, and classroom management. Participants will engage in
	practical activities, group discussions, and reflection sessions to improve their
	competencies in these areas. Topics covered include clear learning objectives,
	adapting materials to student needs, classroom management techniques,
	assessment of student progress, and identifying lesson aims and objectives.
Duration	One week
Daily programme	Here is an example of the programme:
example	
	Day 0 (usually Sunday)
	Arrival date
	Day 1
	Welcome
	Ice breakers and team-building exercises
	Introduction and Needs Analysis
	Focus on Lesson Aims
	Cultural and social activities
	Feedback day 1
	Day 2
	Planning for Assessment in Lessons
	Developing Materials
	Day 3
	Classroom Management Techniques
	Adapting Material
	Cultural and social activities
	Day 4
	Key Teacher Contact Points
	Planning Session
	Cultural and social activities
	Day 5
	Teaching Practice
	Discussion of future cooperation and planning follow-up activities / Brainstorming
	dissemination ideas
	Final feedback
	Validation of learning outcomes and a certification ceremony
	Cultural and social activities



Day 6 Full-day trip Departure date Programme details may be subject to amendment based on trainer, participant needs and other factors such public holidays. Changes might be needed to make up for time lost due to unforeseen or changing circumstances which might be out of the reasonable control of the hosting organisation. Learning objectives Enhance competencies in lesson planning, including setting clear learning objectives and developing engaging lesson plans. Improve skills in material development, understanding how to adapt materials to meet the diverse needs of students. Develop effective classroom management strategies to enhance student motivation and engagement. Learn new methods and tools for preparing and implementing lessons in the classroom. Share best practices with other teachers, reflecting on teaching practices and exchanging opinions on effective competencies. Learning outcomes Improve competencies in lesson-planning, material development, and classroom management, such as assessment of progress, identifying the aims of the lessons, and much more Learn new methods and tools that can be used when preparing for, and working in, a class Enhance reflection and share opinions on practices and competencies used by the teachers Share best practices with other teachers Assessment and validation of learning outcomes The learning outcomes will be assessed and validated through various methods during the course: group discussions, lesson plans and teaching demonstrations, group projects, reflective journaling Target audience Teachers of any subject, educators, and school administrative staff Admission requirements for participants Language of delivery English Language level requirements for participan	Mobility and cooperation	
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Please note that the course outlined is intended as an example only and may not necessarily be fully executed in accordance with all its details. Our need analysis is primarily based on enrolment information, information shared at kick-off meetings, and pre-evaluation of competencies. As such, it is possible that the programme may be adjusted to better accommodate the diverse needs of participants.